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**EMBASSY OF THE
FEDERAL DEMOCRATIC REPUBLIC OF ETHIOPIA
NEW DELHI**

EE/ 632 /21

ቁጥር :

Ref. No.

February 02, 2021

ቀን :

Date

**ICCR Government Sponsored Students
INDIA.**

Subject: Extension of study.

We have learned that some scholars are unable to complete their study in the approved duration as per the guidelines and their contract with their home university. The approved duration for the courses is as per the details mentioned below:

S. No.	Level	Course	Duration allowed
1.	PhD	Engineering	Four Years
2.	PhD	Natural sciences	Four Years
3.	PhD	Social science	Three Years
4.	PhD	All other fields mentioned at S.no. 1,2 & 3	Three years
5.	PG	All fields	2 Years
6.	UG	All fields	Three years

The Embassy would like to inform you all that we can not pay your stipend after the allowed duration without the approval of Ministry of Science and Higher Education, Ethiopia.

In any case you are unable to complete your course within the stipulated time & required extension of payment please send us your request at least two months before with the following documents:

1. FORM-Request for Extension of payment(Form no. 8), fill and send with supporting documents as mentioned in the form no. 8.
2. Your current status report with signature & stamp of Dean, International/ Registrar, from the Indian University, which must clearly specify the following details:
Date upto which Indian Govt.(ICCR) scholarship:
Tentative Date of Thesis submission:
Reason for not completing your course within the specified years.
3. Initial ICCR admission/offer letter which shows the duration of course.
4. Extension approval from ICCR till the date mention by you in Form-REQUEST for Extension of payment.
5. Letter of approval from MOSHE for extension by mentioning the date upto which it is extended.

Please communicate with MOSHE, Ethiopia ahead of time for Approval letter.

Therefore, the Ethiopian students' coordinators at Indian universities/institutes are advised to inform the above requirement to all the scholars and strictly follow the guidelines.

With regards.

Tizita Mulugeta (PhD)
Ambassador Extraordinary
and Plenipotentiary

cc: Ministry of Science & Higher Education, Ethiopia.



REQUEST for Extension of Payment

Sponsored by MOSHE/MOP/ICCR/Defence _____

Student Name: _____ Sole ID: _____

Name of the Institute/University _____ Ethiopian Univ.: _____

Year of Arrival : _____ Date of Arrival at India : _____ (First
time arrival date stamp on passport)

LEVEL: _____ (PG/PhD/UG etc)

Field of Study/ Course Name: _____

[e.g. Engineering/Social Science/Management/Natural Science/if other specify]

Course Name: _____

[B.Sc. (Chemistry), M.E. (Physics), M.Sc. (Wood Sc.), M.A (English), PhD (Agriculture), MBA(Finance)]

Last Payment Collected Living & Accommodation Allow. (like 01st April'2020 to
30th June'2020) _____ to _____

Reason for not completing course till now:

Tentative date of completion/extension upto which stipend needed: _____

Documents attached

1. Current Status report from Indian University by specifying the tentative date of completion and reason for not completing course till now.
2. Approval Letter from MOSHE, Ethiopia/Defence Ministry for continuing payment.
3. Sponsored by ICCR. Current Status report from ICCR by specifying the tentative date of completion.

Mobile No.: _____ Email – Id: _____

Student Signature: _____ Date: _____